

## Document Required for Registration of Copyright.

### A. Artistic Work

- I. 03 copies of application Form-II.
- II. Registration Fee in the form of Demand Draft / Pay-Order in the name of **Director General IPO-Pakistan.**
- III. **Fee Rs. 2,000/-**-Artistic work (paintings, photographs, sculptures, drawings, architectural works etc.)
- IV. **Fee Rs. 6,000/-**-Artistic work used or capable to be used or associated with goods and services.(Used as a Trade Marks)
- V. 03 copies of Artistic Work.
- VI. NOC/ Affidavit for transfer of copyright from Artist/Creator (As per sample below).
- VII. Undertaking/Affidavit for original creativity of the work(As per sample below).
- VIII. Two original Newspaper in which the Artistic Work is advertised(As per sample below).
- IX. Trade Mark number of the Artistic work if it used as a Trade Mark.
- X. Vakalatnama if applied through attorney.
- XI. Any other requirement by this office as per nature of the case.

### B. Literary Works

- I. 03 copies of application Form-II.
- II. Registration Fee in the form of Demand Draft / Pay-Order in the name of Director General IPO-Pakistan
- III. **Fee Rs. 2,000/-** Literary work other than computer programme/software.
- IV. **Fee Rs. 5,000/-** Computer programme/software
- V. 02 copies of Literary Work
- VI. Undertaking/Affidavit for original creativity of the work(As per sample below).
- VII. NOC / Assignment of copyright from the copyright owner / writer of the work in favour of applicant if any.
- VIII. Any other requirement by this office as per nature of the case.

### C. Cinematographic work

- I. 03 copies of application Form-II.
- II. Registration Fee in the form of Demand Draft / Pay-Order in the name of Director General IPO-Pakistan
- III. **Fee Rs. 10,000/-** (Movies, Dramatic works and other feature films, animated movies and games, etc.
- IV. 02 copies of Cinematographic Work in the form of Video VCD/DVD / CD/ USB.
- V. Undertaking/Affidavit for original creativity of the work(As per sample below).
- VI. NOC for assignment of copyright from the all contributors (performers / singer / lyric writer / musician etc) of the work.
- VII. Any other requirement by this office as per nature of the case.

### D. Record work

- I. 03 copies of application Form-II.
- II. Registration Fee in the form of Demand Draft / Pay-Order in the name of Director General IPO-Pakistan
- III. **Fee Rs. 2,000/-** (Music, sounds, songs, etc.) [per song/sound]
- IV. **Fee Rs. 2,000/-** Musical work with video [per song]
- V. 02 copies of Records Work in the form of Audio VCD/DVD / CD / USB.
- VI. Undertaking/Affidavit for original creativity of the(As per sample below).
- VII. NOC for assignment of copyright from the all contributors (performers / singer / lyric writer / musician etc) of the work.
- VIII. Any other requirement by this office as per nature of the case.

## **UNDERTAKING FOR ARTISITC WORK**

### **AFFIDAVIT(Self Creation)**

I, \_\_\_\_\_ S/o. \_\_\_\_\_ Muslim, adult, Pakistani National resident of \_\_\_\_\_ state on Oath and declare as under:-

1. That I am \_\_\_\_\_ of M/s. \_\_\_\_\_ and to confirm that I have created/ designed the artistic work/ \_\_\_\_\_ under the title of \_\_\_\_\_
2. That the Artistic Work/ \_\_\_\_\_ entitled above applied for registration of copyright by \_\_\_\_\_ is original creation and neither copy nor imitation of work of any other author nor copy or imitation of any design, trademark or service mark.
3. That to the best of my knowledge there is no other person who is interested in the Copyright of the Artistic Work/ \_\_\_\_\_ entitled above.
4. That in case above declaration is found to be false or incorrect, copyright, if granted, is liable to be cancelled in addition to any other action permissible under law including but not limited to black listing the author in future artistic work.
5. That the contents in para No.1 to 4 above are true and correct to the best of my knowledge, information and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

**DEPONENT**

## UNDERTAKING FOR ARTISITC WORK

### AFFIDAVIT(No Objection Certificate)

I, \_\_\_\_\_ S/o. \_\_\_\_\_ Muslim, adult, Pakistani National holding CNIC# \_\_\_\_\_ resident of \_\_\_\_\_ state on Oath and declare as under:-

1. That I am professional artist designer and working under name and style trading as M/s \_\_\_\_\_
2. That as per instruction of Mr./M/s \_\_\_\_\_ I have created/ designed the artistic work/Labe design/monogram/Logo/Calligraphy under the title of \_\_\_\_\_.
3. That the Artistic Work/Label design/Monogram/Logo/ Calligraphy under the Title of " \_\_\_\_\_ " applied registration of Copyrights in the Copyright Office, Intellectual Property Organization, Government of Pakistan, by M/s \_\_\_\_\_ is my original creation **(Created in the Year \_\_\_\_\_)** and is neither copy nor imitation of work of any author.
4. That I hereby undertake that I have received my full and final remuneration from M/s. \_\_\_\_\_ and there is nothing any dues in the subject matter with M/s. \_\_\_\_\_.
5. That to the best of my knowledge there is no other person who is interested in the Copyright of the above title/work.
6. That in case above declaration is found to be false or incorrect, copyright if granted is liable to be cancelled in addition to any other permissible under law including but not limited to black listing the author in future artistic work.
7. That the contents in Para No.1 to 6 above are true and correct to the best of my knowledge, information and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

**DEPONENT**

## **For Artistic WORK Only**

### **FORMAT OF ADVERTISEMENT**

ADVERTISEMENT FOR THE REGISTRATION OF COPYRIGHT  
(Under the proviso to sub-Section (2) of section 39 of the Copyrights Ordinance, 1962)  
read with Rule-4(3.A) of Copyright rules, 1967

#### SPACE OF ARTISTIC WORK

General Public and all concerned persons are hereby informed that we/our client M/s. \_\_\_\_\_ have applied for registration of Copyrights of above Artistic Work/Label Design/Logo/Calligraphy/under the title of \_\_\_\_\_ in the Copyright Office, Government of Pakistan, Karachi/Lahore/Islamabad on \_\_\_\_\_

Any Person / Authority having any interest, claim, right, lien, objection or whatsoever should file objection in writing if any, within one month of the publication of this advertisement to **The Registrar of Copyright Office, Government of Pakistan, Intellectual property Organization, Ground Floor, Plot # ST 1 & 2, New Broad Casting House (Ground Floor), Behind KDA Civic Center, Block -14, Gulshan-e-Iqbal, Karachi Ph# 021-99230140-41**

#### ADDRESS OF ADVOCATE/APPLICANT

## **UNDERTAKING FOR LITERARY WORK**

### **AFFIDAVIT/UNDERTAKING**

I, \_\_\_\_\_ S/o. \_\_\_\_\_ Muslim, adult, Pakistani National resident of \_\_\_\_\_ holding CNIC # \_\_\_\_\_ of state on Oath and declare as under:-

1. That I am author and to confirm that I have written/compiled/ arranged the literary work/book the year \_\_\_\_\_ under the title of \_\_\_\_\_
2. That I am writer of the literary work/ book entitled above in Urdu/English/Arabic Language.
3. That to the best of my knowledge there is no other person who is interested in the Copyright of the above said literary work/ book entitled above.
5. That I undertake that the said literary work/ book written/compiled/arranged by me and not copied by any other.
6. That in case above declaration is found to be false or incorrect, copyright, if granted, is liable to be cancelled in addition to any other action permissible under law including but not limited to black listing the author in future literary work.
7. That the contents in para No.1 to 6 above are true and correct to the best of my knowledge, information and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

**DEPONENT**

**For Literary Work Only**

**AFFIDAVIT/NOC FROM WRITER/AUTHOR/CREATOR**

I, \_\_\_\_\_ S/o. \_\_\_\_\_ Muslim, adult, Pakistani National resident of House No. \_\_\_\_\_ holding CNIC # \_\_\_\_\_ of state on Oath and declare as under:-

1. That I am professional writer/author/creator of literary works and written various works and to confirm that I have written/compiled/arranged the literary work in the year \_\_\_\_\_ under the title of \_\_\_\_\_
2. That I undertake that the said literary work in \_\_\_\_\_ language written/compiled/arranged by me and not copied from any other work etc.
3. That to the best of my knowledge there is no other person who is interested in the Copyright of the above said literary work entitled above.
4. That I have no objection and will not claim any right by me or my legal heirs/representative etc. in future in respect of said copyright under the title of \_\_\_\_\_
5. That I have no objection if the copyright in the above said literary work is being registered in the name of Mr./M/s. \_\_\_\_\_ having address at \_\_\_\_\_.
6. That I have received full and final remuneration from Mr./ M/s. \_\_\_\_\_ having address at \_\_\_\_\_ for the services.
7. That in case above declaration is found to be false or incorrect, copyright, if granted, is liable to be cancelled in addition to any other action permissible under law including but not limited to black listing the author in future for literary work.
8. That the contents in para No.1 to 7 above are true and correct to the best of my knowledge, information and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

**DEPONENT**

## **For Record Work only**

### **AFFIDAVIT/UNDERTAKING FOR SELF CREATION**

I, \_\_\_\_\_ S/o. \_\_\_\_\_ Muslim, adult, Pakistani National holding CNIC No. \_\_\_\_\_ resident of \_\_\_\_\_ state on Oath and declare as under:-

2. That I am Applicant/Sole Proprietor/Director/Chief Executive Officer of M/s. \_\_\_\_\_ having \_\_\_\_\_ address \_\_\_\_\_ as \_\_\_\_\_ and Singer/music composer/ author/writer/Lyricist of the applied record and to confirm that I have sung/written/ compiled/arranged the record work in the year \_\_\_\_\_ under the title of \_\_\_\_\_ in \_\_\_\_\_ language.
2. That to the best of my knowledge there is no other person who is interested in the Copyright of the above said record work entitled above.
3. That I undertake that the said record work is being sung/written/ compiled/arranged by me and not copied from any other work etc.
4. That in case above declaration is found to be false or incorrect, copyright, if granted, is liable to be cancelled in addition to any other action permissible under law including but not limited to black listing the author in future for record work.
5. That the contents in para No.1 to 4 above are true and correct to the best of my knowledge, information and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

**DEPONENT**

**For Record Work Only**

**AFFIDAVIT/NOC FROM SINGER/MUSIC  
COMPOSER/AUTHOR/WRITER/LYRICIST**

I, \_\_\_\_\_ S/o. \_\_\_\_\_ Muslim, adult, Pakistani National resident of House No. \_\_\_\_\_ holding CNIC # \_\_\_\_\_ of state on Oath and declare as under:-

1. That I am Singer/music composer/author/writer/Lyricist of the various record works and to confirm that I have sung/written/compiled/arranged the record work in the year \_\_\_\_\_ under the title of \_\_\_\_\_
2. That I undertake that the said record work is being sung/ written/ compiled/arranged by me and not copied by from other work etc.
3. That to the best of my knowledge there is no other person who is interested in the Copyright of the above said record work entitled above.
4. That I have no objection and will not claim any right by me or my legal heirs/representative etc. in future in respect of said copyright under the title of \_\_\_\_\_
5. That I have no objection if the copyright in the above said record work is being registered in the name of Mr./M/s. \_\_\_\_\_ having address at \_\_\_\_\_.
6. That I have received full and final remuneration from Mr./ M/s. \_\_\_\_\_ having address at \_\_\_\_\_ for the services.
7. That in case above declaration is found to be false or incorrect, copyright, if granted, is liable to be cancelled in addition to any other action permissible under law including but not limited to black listing the author in future for record work.
8. That the contents in para No.1 to 7 above are true and correct to the best of my knowledge, information and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

**DEPONENT**

**For Cinematographic Work only**

**AFFIDAVIT/UNDERTAKING FROM PRODUCER/AUTHOR/CREATOR**

I, \_\_\_\_\_ S/o. \_\_\_\_\_ Muslim, adult, Pakistani National holding CNIC No. \_\_\_\_\_ resident of \_\_\_\_\_ state on Oath and declare as under:-

3. That I am the Applicant/Sole Proprietor/Director/Chief Executive Officer of M/s. \_\_\_\_\_ having address as \_\_\_\_\_ and producer/author of the applied Cinematographic work and to confirm that I have create/written/compiled/arranged the cinematographic work in the year \_\_\_\_\_ under the title of \_\_\_\_\_ in \_\_\_\_\_ language.
2. That to the best of my knowledge there is no other person who is interested in the Copyright of the above said cinematographic work entitled above.
3. That I undertake that the said cinematographic work is created/ written/compiled/arranged by me and not copied from any other cinematographic work etc.
4. That in case above declaration is found to be false or incorrect, copyright, if granted, is liable to be cancelled in addition to any other action permissible under law including but not limited to black listing the author in future for cinematographic work.
5. That the contents in para No.1 to 4 above are true and correct to the best of my knowledge, information and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

**DEPONENT**

**For Cinematographic Work Only**

**AFFIDAVIT/NOC FROM ARTIST/ACTOR/PERFORMER/CREATOR**

I, \_\_\_\_\_ S/o. \_\_\_\_\_ Muslim, adult, Pakistani National resident of House No. \_\_\_\_\_ holding CNIC # \_\_\_\_\_ of state on Oath and declare as under:-

1. That I am professional Artist/Actor/performer and performing in various kind of cinematographic works and to confirm that I have perform in the cinematographic works in the year \_\_\_\_\_ under the title of \_\_\_\_\_
2. That I undertake that the said cinematographic work performed/created/ written/compiled/arranged by me and not copied by from other cinematographic work etc.
3. That to the best of my knowledge there is no other person who is interested in the Copyright of the above said cinematographic work entitled above.
4. That I have no objection and will not claim any right by me or my legal heirs/representative etc. in future in respect of said copyright under the title of \_\_\_\_\_
5. That I have no objection if the copyright in the above said record work is being registered in the name of Mr./M/s. \_\_\_\_\_ having address at \_\_\_\_\_.
6. That I have received full and final remuneration from Mr./ M/s. \_\_\_\_\_ having address at \_\_\_\_\_ for the services.
7. That in case above declaration is found to be false or incorrect, copyright, if granted, is liable to be cancelled in addition to any other action permissible under law including but not limited to black listing the author in future for cinematographic work.
8. That the contents in para No.1 to 7 above are true and correct to the best of my knowledge, information and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

**DEPONENT**